



Job Description – Climate Action Fife – Development Worker

Responsible to	Tayport Community Trust
Salary	£12.83/hour
Hours of work	21 hours a week on a flexible basis (0.6 full-time equivalent), including some evenings and occasional weekend work*
Place of work	Staff can work from home and office space is available at the Larick Centre, Tayport
Contract	The CAF Project runs over 5 years. Contract will be to April 2027
Holiday	Annual leave entitlement is 32 days holiday inclusive of public holidays, pro rata
Requirement	The post-holder will be subject to a Disclosure Scotland check

* *Tayport Community Trust operates a 'time off in lieu' policy for any work outwith office hours.*

About PLANT and Tayport Community Trust

[PLANT](#) (*People Learning About Nature in Tayport*) is a sub-group of [Tayport Community Trust](#) (TCT), a community-led registered charity and development trust, and company limited by guarantee. TCT has an established record of delivering positive social change locally through successful, innovative projects including Tayport Community Garden, established and managed by the Trust's gardening group PLANT. PLANT delivers a range of projects in addition to the Community Garden and shares TCT's overarching purpose, specifically supporting community food growing and practical actions to combat climate change. PLANT is a volunteer-led project, supported by TCT through administration and services.

PLANT has also worked in close cooperation with [Greener Kirkcaldy](#), itself a community-led charity and development trust working locally to combat the climate emergency, tackle fuel poverty and food insecurity. You will be a part of an exciting 5-year Fife-wide partnership project - [Climate Action Fife](#), of which Greener Kirkcaldy is the lead partner. Climate Action Fife has been awarded funding to deliver an ambitious 5-year climate action project in partnership with Fife Council, Fife College and Fife Communities Climate Action Network. Climate Action Fife will have various themes to build capacity in communities across Fife and PLANT takes the lead on developing climate-friendly gardens in Fife. PLANT will engage with other Fife groups to promote and share good practice and identify ways of engaging with a wider audience.

Job Role

The postholder will report to a designated individual or small group within PLANT. Throughout the PLANT Climate Action Fife project, your focus will be on increasing climate literacy and engaging people to become proactive in making climate-friendly changes within their gardening practices. You will work with groups such as community gardens, to enable them to work together to encourage, train and support new gardeners to develop gardens in ways that make lasting carbon reductions.

You will work with other community gardening groups in Fife but also with local people and individuals in other sectors, including businesses and third sector organisations.

You will work closely with Greener Kirkcaldy, [EATS Rosyth](#), and [CLEAR Buckhaven and Methil](#), running joint events, sharing good practice and resources and promoting climate-friendly gardens.

As the Development Worker, you will also work with other strands, such as Climate-friendly Food, in the Climate Action Fife partnership.

Specific responsibilities

You will

- work with and support other FCCAN groups to deliver climate friendly gardening workshops to the public
- monitor and evaluate these, sharing evaluations with Greener Kirkcaldy and the wider project community
- share PLANT's existing on-line resources, including workshops, making these available for wider delivery (online if necessary) and backed up by practical demonstrations
- build on existing links with community garden and allotment organisations within Fife to share resources and engage in cooperative learning, using social media
- deliver webinars and learning events
- develop resources and newsletters
- work with the Business Outreach Coordinator on energy efficiency, renewable energy

- and waste reduction measures for the organisation
- adopt at least one 'show and tell'* garden and develop this across the duration of the project
- contribute to the Climate Action Fife Festival in Year 3.

** A 'show and tell' garden will be one that demonstrates the journey towards a climate-friendly garden, through podcasts, blogs, photos etc.*

General responsibilities

- to work as part of the PLANT team to promote and encourage understanding of the climate emergency
- To promote the values of TCT, PLANT and Greener Kirkcaldy when working in the local community
- To comply fully with TCT's organisation's ethos, policies and procedures and relevant legislation
- To engage with gardening groups and individuals in a way that empowers them to adopt sustainable behaviour changes
- To work and communicate effectively with other team members (staff, sessional workers and volunteers) to achieve goals
- To work constructively and effectively with partners, groups and organisations.
- To provide an excellent participant experience
- To report on the success of allocated tasks
- To attend and contribute to project meetings and training courses
- To undertake other duties in line with the job purpose
- To contribute to comms activities: social media, blogs, case studies

Equal opportunities

Tayport Community Trust values diversity and is committed to providing equal opportunities for all staff and applicants regardless of race, gender reassignment and gender identity, age, disability, religion, belief, sexual orientation, marital status or pregnancy and maternity. TCT makes hiring decisions based solely on experience, skills and the needs of the charity at the time. Please tell us if you have access needs for the recruitment process and we will try and meet your needs.

If you have any questions about the job, please contact Jan Davidson, Treasurer (PLANT), on treasurer@tayportgarden.org

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